# GRANT MONITORING FORM

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| Name of organisation |
| Project |
| Amount of grant |

What did you spend your grant on? (add further rows if necessary)

Item Amount

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Did you receive any funding from other sources for this project?   
If so, please say how much and where from.

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Will the project continue after the end of this grant?   
If so, how will it be funded?

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What did you do with your grant? (Briefly describe the project)

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Did your project change over time?  
If so, briefly describe how and why

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How many people benefitted?

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Were they from a particular community of interest?   
(eg children (please give ages), people with disabilities, older people etc)

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Where do they live?

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Did you work with any other organisation(s) to deliver this project?  
(please say which)

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What difference did your project make?   
(Describe the impact; who benefitted from the project and in what way. You might want to attach other monitoring or evaluation information you have produced for your own purposes). We would very much appreciate any photos (please say whether we may use them on our website or in other publicity).

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Have you learnt anything as a result of this project?   
(Examples include learning about the needs of the people you are working with, about what works or doesn’t work to meet their needs or about how to work with other organisations). Will you do anything with this learning? Do you think that HUC could have helped you implement this project in other ways? (examples might be offering technical help, access to specific resources, brokering partnerships etc).

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Any other comments about our processes, the project or the future?

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I certify that all statements in this report are accurate to the best of my knowledge

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| Signed: Date: |
| Name: Position: |